

DATE: 12/21/2009

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00096073

JEFFERSON PARISH

B2009000303

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

VENDOR:

BUYER: AHolmes

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 1/12/2010 AND PUBLICLY OPENED UPON COMPLETION OF ADMINISTRATIVE TASKS.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES DISQUALIFY BID.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. THIS BID PACKAGE MUST BE RETURNED IN ITS ENTIRETY.

Questions on this bid are to be faxed to (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH will accept one bid only from each vendor. Items bid must meet or exceed specifications.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection.

If the bid exceeds \$20,000.00 and the bidder is an agency, corporation, partnership, or other legal entity, the president, vice-president, secretary/treasurer, or an authorized agent, shall sign the proposal, and satisfactory evidence of the authority of the person signing for the agency, corporation, partnership, or other legal entity shall be attached to the proposal.

AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

JEFFERSON PARISH requires a firm price. Quoted price will remain firm until _____

PRICES: Jefferson Parish is exempt from paying sales tax under LSA-RS 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. If a contractor is to act as Purchasing Agent for tax-exempt purposes, the Parish shall specifically state so within this bid specification. All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

RESPONSE TO INVITATION: If your company is unable to bid on this request, please state your reason on bid form, and return to this office before bid opening date. Failure to do so may result in the removal of your company from Jefferson Parish's vendors list.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 105529 or 105530 dated 5/17/06. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053.

POSTING OF BIDS: Non-Advertised bids will be posted on bulletin board in Suite 4400, Jefferson Parish General Government Building, Gretna, LA, for a period of Five (5) working days after opening date.

Advertised bids will be tabulated and a copy forwarded to each responsive bidder.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

12,13,14,15,16

1. All bidders are invited to attend the pre-bid conference. Failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. This conference is held to allow questions to be answered and inspect the site with owner's representative, etc. Failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification (with no additional cost to the owner).
2. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project.
3. A Louisiana state contractor's license may be required in accordance with LSA-R.S. 37:2150 et seq.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
5. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
6. All awards in excess of \$5,000.00 for the construction, alteration, or repair of any public works will be reduced to a formal contract which shall be recorded at the contractor's expense. A price list of recordation costs may be obtained from the Clerk of Court and Ex-officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 reduced to formal contract will require a performance bond.
7. A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. Performance bond shall be supplied at the signing of the contract.
8. Please indicate if you have insurance: YES _____ NO _____
Successful bidder will be required to furnish proof of insurance to this office.
Successful bidder will be required to furnish Federal I.D. Number.
9. Minimum insurance requirements for this bid are as indicated on the attached sheet.
10. Each bid must be accompanied by a cashier's check, certified check, money order, or surety bid bond in the amount of 5% of the bid.
11. Affidavit required to be submitted with bids on all solicitations for construction, alteration or demolition of public building or project. (LSA-R.S. 38:2224)
12. This is a requirements contract to be provided on an as needed basis.
13. All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

14. In the event that the successful bidder cannot furnish a specific item or material and labor in the required time, JEFFERSON PARISH may purchase on an emergency basis from the next lowest bidder, or available source, until such time as the successful bidder has notified the PARISH in writing that his stock or labor capability has been replenished. The difference in price will be charged against the successful bidder of this contract, and evidence of purchases and price will be provided.
15. Vendor will be required to submit to the chief buyer of the JEFFERSON PARISH Purchasing Department a quarterly usage report by item of all items listed on this proposal.
16. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be disqualified if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK _____

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

***** ALL BIDDERS MUST COMPLETE SECTION BELOW *****

FIRM NAME: _____

SIGNATURE: _____

(Must be signed here)

TITLE: _____

PRINT OR TYPE NAME: _____

ADDRESS: _____

CITY, STATE: _____

ZIP: _____

TELEPHONE: _____

FAX: _____

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EMAIL ADDRESS: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

THIS BID MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY/FIRM FOR BID TO BE VALID. BID PACKAGE, INCLUDING INSTRUCTIONS AND SPECIFICATIONS, MUST BE RETURNED IN ITS ENTIRETY FOR BID TO BE VALID. SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the bid number and bid opening date indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00096073

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	3	ONLY	ANNUAL CONTRACT FOR VEHICLE AND EQUIPMENT APPRAISAL SERVICES FOR THE JEFFERSON PARISH DEPARTMENT OF FLEET MANAGEMENT.		
			0010 -\$.01-\$100 APPRAISAL SERVICE RATE AND FEE SCHEDULE FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
2	7	ONLY	0020 -\$.100.01-\$300 APPRAISAL SERVICE RATE AND FEE SCHEDULE FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat rate Fee \$		
3	17	ONLY	0030 -\$.300.01-\$500 APPRAISAL SERVICE RATE AND FEE SCHEDULE FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
4	22	ONLY	0040 -\$.500.01-\$800 APPRAISAL SERVICE RATE AND FEE SCHEDULE FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS flat rate fee \$		
5	31	ONLY	0050 -\$.800.01-\$1,200 APPRAISAL SERVICE RATE AND FEE SCHEDULE FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
6	22	ONLY	0060 -\$.1,200.01-\$1,600 APPRAISAL SERVICE RATE AND FEE SCHEDULE FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
7	22	ONLY	0070 -\$.1,600.01-\$2,000 APPRAISAL SERVICE RATE AND FEE SCHEDULE FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
8	17	ONLY	0080 -\$.2,000.01-\$2,500 APPRAISAL SERVICE RATE AND FEE SCHEDULE		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00096073

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
9	7	ONLY	FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
			0090 -\$2,500.01-\$3,000 APPRAISAL SERVICE RATE AND FEE SCHEDULE		
10	5	ONLY	FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
			0100 -\$3,000.01-\$5,000 APPRAISAL SERVICE RATE AND FEE SCHEDULE		
11	3	ONLY	FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
			0110 -\$5,000.01-\$7,500 APPRAISAL SERVICE RATE AND FEE SCHEDULE		
12	2	ONLY	FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
			0120 -\$7,500.01 OR MORE APPRAISAL SERVICE RATE AND FEE SCHEDULE		
13	1	ONLY	FOR PASSENGER VEHICLES AND LIGHT TRUCKS, ONE-TON OR LESS Flat Rate Fee \$		
			0130 -\$.01-\$100 APPRAISAL SERVICE HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL MAN LIFT TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$		
14	1	ONLY	0140 - \$100.01 TO \$300.00 APPRAISAL SERVICE		
			HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL MAN LIFT TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00096073

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
15	1	ONLY	<p>PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$</p> <p>0150 - \$300.01 TO \$500.00 APPRAISAL SERVICE</p>		
16	1	ONLY	<p>HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES 1-1/2 TON TRUCKS 5 YARD DUMP TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$</p> <p>0160 - \$500.01 TO \$800.00 APPRAISAL SERVICE</p>		
17	1	ONLY	<p>HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL MAN LIFT TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$</p> <p>0170 - \$800.01 TO \$1,200.00 APPRAISAL SERVICE</p>		
18	1	ONLY	<p>HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL MAN LIFT TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$</p> <p>0180 - \$1,200.01 TO \$1,600.00 APPRAISAL SERVICE</p>		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00096073

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
19	1	ONLY	0190 - \$1,600.01 TO \$2,000.00 APPRAISAL SERVICE HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL MAN LIFT TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$		
20	1	ONLY	0200 - \$2,000.01 TO \$2,500.00 APPRAISAL SERVICE HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL MAN LIFT TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$		
21	1	ONLY	0210 - \$2,500.01 TO \$3,000.00 APPRAISAL SERVICE HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL MAN LIFT TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$		
22	1	ONLY	0220 -\$3,000.01-\$5,000 APPRAISAL SERVICE HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL MAN LIFT TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$		
23	1	ONLY	0230 -\$5,000.01-\$7,500 APPRAISAL SERVICE HEAVY DUTY EQUIPMENT ON-ROAD TYPE:		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00096073

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
24	1	ONLY	12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL MAN LIFT TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$		
25	1	ONLY	0240 -\$7,500.01 OR MORE APPRAISAL SERVICE HEAVY DUTY EQUIPMENT ON-ROAD TYPE: 12 YARD DUMP TRUCKS 18 PASSENGER BUSES AERIAL LIFT MAN TRUCKS 5 YARD DUMP TRUCKS 1-1/2 TON TRUCKS (STAKE) VACTORS, FIRE APPARATUS PUMPER TRUCKS, LADDER TRUCKS AND WASHOUT TRUCKS Flat Rate Fee \$		
26	1	ONLY	0250 - \$.01 TO \$100.00 APPRAISAL SERVICE OFF-ROAD HEAVY DUTY EQUIPMENT: LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
27	1	ONLY	0250 - \$100.01 TO \$300.00 APPRAISAL SERVICE OFF-ROAD HEAVY DUTY EQUIPMENT: LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
28	1	ONLY	0270 - \$300.01 TO \$500.00 APPRAISAL SERVICE OFF-ROAD HEAVY DUTY EQUIPMENT: LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
29	1	ONLY	0280 - \$500.01 TO \$800.00 APPRAISAL SERVICE OFF-ROAD HEAVY DUTY EQUIPMENT: LOADERS, LOADER BACKHOES, MOWER TRACTORS, AND BACKHOES Flat rate Fee \$		
			0290 - \$800.01 TO \$1,200.00 APPRAISAL SERVICE		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00096073

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
30	1	ONLY	OFF-ROAD HEAVY DUTY EQUIPMENT: LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat rate fee \$		
			0300 - \$1,200.01 TO \$1,600.00 APPRAISAL SERVICE		
31	1	ONLY	OFF-ROAD HEAVY DUTY EQUIPMENT: LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
			0310 - \$1,600.01 TO \$2,000.00 APPRAISAL SERVICE		
32	1	ONLY	OFF-ROAD HEAVY DUTY EQUIPMENT: LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
			0320 - \$2,000.01 TO \$2,500.00 APPRAISAL SERVICE		
33	1	ONLY	OFF-ROAD HEAVY DUTY EQUIPMENT: LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
			0330 -\$2,500.01-\$3,000 APPRAISAL SERVICE SERVICE OFF-ROAD HEAVY DUTY EQUIPMENT:		
34	11	ONLY	LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
			0340 -\$3,000.01-\$5,000 APPRAISAL SERVICE OFF-ROAD HEAVY DUTY EQUIPMENT:		
35	1	ONLY	LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
			0350 -\$5,000.01-\$7,500 APPRAISAL SERVICE OFF-ROAD HEAVY DUTY EQUIPMENT:		
36	1	ONLY	LOADERS, LOADER BACKHOES, TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
			0360 - 7,500.01 OR MORE APPRAISAL SERVICE OFF-ROAD HEAVY DUTY EQUIPMENT:		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00096073

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			LOADERS, LOADER BACKHOES TRACTOR MOWERS, AND DOZERS Flat Rate Fee \$		
37	1	ONLY	0370 - APPRAISAL SERVICE FIRE APPARATUS: PUMPER TRUCK Flat Rate Fee \$		
38	1	ONLY	0380 - APPRAISAL SERVICE FIRE APPARATUS: LADDER TRUCK Flat Rate Fee \$		
39	1	MI	0390 - APPRAISAL SERVICE MISCELLANEOUS FEES AND CHARGES: AUTO MILEAGE Flat Rate Fee \$		
40	1	ONLY	0400 - APPRAISAL SERVICE AUTO MILEAGE AREA NO CHARGE: REMARKS DETAIL AREAS OF NO CHARGE: MILEAGE WILL BE PRO-RATED AGAINST THE NUMBER OF UNITS SEEN AT ONE TIME. Flat rate Fee \$		
41	1	ONLY	0410 - APPRAISAL SERVICE PHOTOGRAPHS: 35 MM (COLOR) Flat Rate Fee \$		
42	1	ONLY	0420 - APPRAISAL SERVICE PHOTOGRAPHS: 35 MM (BLACK AND WHITE) Flat rate fee \$		
43	1	ONLY	0430 - APPRAISAL SERVICE PHOTOGRAPHS: POLAROID (COLOR) Flat Rate Fee \$		
44	1	ONLY	0440 - APPRAISAL SERVICE PHOTOGRAPHS: POLAROID (BLACK AND WHITE) _____ Flat Rate Fee \$		
45	67	ONLY	0450 - APPRAISAL SERVICE PHOTOGRAPHS:		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00096073

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			REMARKS: The above is per photo Flat Rate Fee \$		
46	143	ONLY	0460 - APPRAISAL SERVICE OFFICE CHARGES: FLAT FEE FOR OFFICE CHARGE PER APPRAISAL Flat Rate Fee \$		
47	716	ONLY	0470 - APPRAISAL SERVICE OFFICE CHARGES: PHOTO COPIES Flat Rate Fee \$		
48	1	ONLY	0480 - APPRAISAL SERVICE TELEPHONE: LONG DISTANCE Flat Rate Fee \$		
49	1	ONLY	0490 - APPRAISAL SERVICE TELEPHONE: LOCAL CALLS Flat Rate Fee \$		
50	1	ONLY	0500 - APPRAISAL SERVICE TELEPHONE: FAX Flat Rate Fee \$		
51	1	ONLY	0510 - APPRAISAL SERVICE TELEPHONE: FAX SERVICE AVAILABLE: YES ___ No___ Flat Rate Fee \$		
52	1	ONLY	0520 - APPRAISAL SERVICE TELEPHONE: REMARKS: (LIST ANY ADDITIONAL OFFICE SERVICE CHARGES) - Flat Rate Fee \$		
53	1	ONLY	0530 - APPRAISAL SERVICE LIST OF CLIENT REFERENCES:		
54	1	ONLY	0540 - APPRAISAL SERVICE COMMENTS ON CONTRACTOR (BIDDERS)		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00096073

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>ORGANIZATION: LIST DETAILS OF THE FOLLOWING AND OTHER COMMENTS:</p> <p>1. NUMBER OF YEARS IN BUSINESS.</p> <p>2. OUTLINE NUMBER OF EMPLOYEES AND THEIR EXPERIENCE IN THE APPRAISAL FIELD.</p> <p>3. LOCATION OF OFFICES AND DRIVE-INS.</p> <p>4. COMPUTERIZED APPRAISAL DATA AVAILABLE.</p> <p>5. CASTASTROPHE SERVICE AVAILABLE. EXPLAIN:</p> <p>6. HEAVY EQUIPMENT SPECIALIST AVAILABLE</p>		

Appraisal Service:

Please note: This item to reflect yearly cost of approximately 100 appraisals or more per year.

Scope of Contract:

The contract requirements are to provide appraisal services as requested by the Parish to determine property damage losses sustained to vehicles and equipment owned, and operated by Jefferson Parish Louisiana

The appraisal services must be available at on-site locations and Parish Fleet storage areas.

The appraisal service contractor must have been in the appraisal, claims adjusting business for a minimum of five years and be willing to submit references of previous clients of the contractor.

The contractor must have an organization to complete appraisals of approximately 100 appraisals or more per year on vehicles and equipment (on and off-road)

The area of the Parish of Jefferson will be designated an area in which appraisals are performed.

This contract will be for a period of two years beginning with the date of the execution of the contract.

Contractor must have offices and drive-ins within a thirty mile radius of the Department of Fleet Management, Suite A, 4901 Jefferson Highway, Jefferson, LA 70121.

In the event that the successful bidder cannot furnish a specific item or material and labor in the required time, Jefferson Parish may purchase on an emergency basis from the next lowest bidder, or available source, until such time the successful bidder has notified the Parish in writing that his stock or labor capability has been replenished, the difference in price will be charged against the successful bidder of this contract any evidence of purchases and price will be provided.

Cancellation Clause:

The Parish of Jefferson reserves the right to cancel the contract at anytime and for any reason by issuing a thirty day written notice to contractor.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED. THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE AND RECEIPT THEREFOR ALL
PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF
ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING,
APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT
PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE
ABOVE DATED MEETING OF THE BOARD
OF DIRECTORS OF SAID CORPORATION,
AND THE SAME HAS NOT BEEN
REVOKED OR RESCINDED.

SECRETARY-TREASURER

DATE